



PROJECT SITE REGISTRATION FORM

Volunteer Arlington Day is produced by the Arlington Chamber's Community Action Committee and connects Arlington businesses to Chamber member nonprofits for a few hours of assistance. Nonprofit organizations interested in receiving assistance from volunteers on this day should complete this form and return to the Chamber office.

- ☐ Yes! My nonprofit would like to be a project site for **Volunteer Arlington Day 2020** on **Tuesday, April 21**.
Volunteers will be at your project site from **1:00 - 4:00 p.m.**

Organization: _____

Project Site Address: _____

Contact Person(s): _____

Office Phone: _____ Cell Phone: _____

Email: _____

Please describe your hands-on project. What will the volunteers be doing? If the project requires physical labor, please specify.

Minimum # of Volunteers Needed: _____ Maximum # of Volunteers Needed: _____

Note: A member of the Chamber's staff will follow up with you to confirm your project arrangements. Non-profit organizations are responsible for furnishing any equipment necessary to perform the project (e.g., paint and brushes, landscaping tools, etc.). **If suggesting an *outdoor* volunteer activity, organizations should provide a back-up *indoor* project in case of inclement weather.**

Please submit this form using one of the methods below by 5:00 p.m. on **Friday, April 3**. For questions, contact Katie Nord, Events Manager at (703) 525-2400.

MAIL:

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